

## ACH Filter Exception Items

ACH Filter exception items are electronic transactions that attempt to clear but do not meet the ACH Filter criteria established on your account.

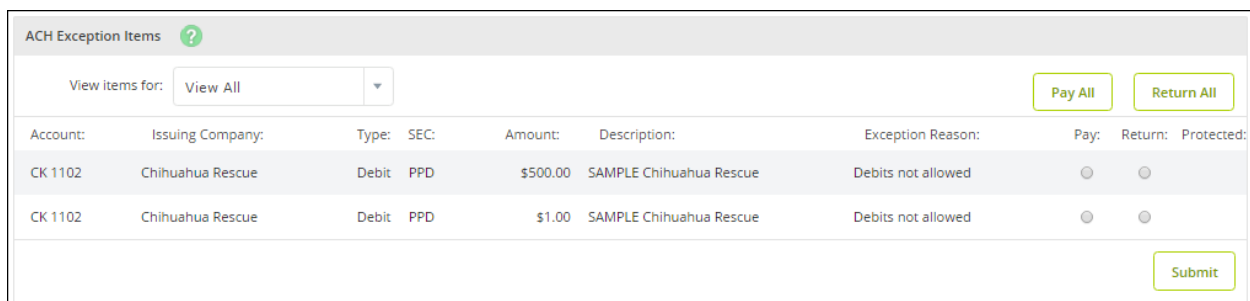
Each day that you have an ACH Filter exception item, you will receive an email in the morning. **All items must be reviewed and marked to pay or return by the cutoff time of 12 pm Central Time.** At that time, an automated *Return Decision* is made on all unresolved items and your business is automatically put in "READ ONLY" mode to prevent any changes to the automated decision.

**Please note:** If you need to add additional approved issuing companies to your ACH Filter list, please e-mail [TMHelpDesk@midwestbankcentre.com](mailto:TMHelpDesk@midwestbankcentre.com) with the issuing company name. A call back verification will then be made by the Bank prior to adding the new issuing company name.

## Working ACH Filter Exceptions

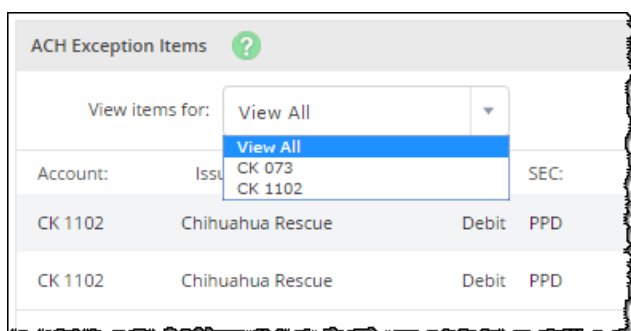
**To Pay or Return any exception, please follow these steps:**

- Login to Business Online Banking at [www.midwestbankcentre.com](http://www.midwestbankcentre.com)
- Click on Cash Manager
- Click on Fraud Protection
- Click on ACH Exception Items



Account:	Issuing Company:	Type:	SEC:	Amount:	Description:	Exception Reason:	Pay:	Return:	Protected:
CK 1102	Chihuahua Rescue	Debit	PPD	\$500.00	SAMPLE Chihuahua Rescue	Debits not allowed	<input type="radio"/>	<input type="radio"/>	
CK 1102	Chihuahua Rescue	Debit	PPD	\$1.00	SAMPLE Chihuahua Rescue	Debits not allowed	<input type="radio"/>	<input type="radio"/>	

To view all items for all accounts at once or select a specific account, select your choice from the "View items for:" dropdown menu.



Account:	Issu	SEC:
CK 1102	Chihuahua Rescue	Debit PPD
CK 1102	Chihuahua Rescue	Debit PPD

Work your items by selecting the **Pay** or **Return** button for each item. **Pay All** and **Return All** options are also available. Selecting **Pay All** or **Return All** only affects the items showing on the current page.

ACH Exception Items ?

View items for: View All → Pay All Return All

Account:	Issuing Company:	Type:	SEC:	Amount:	Description:	Exception Reason:	Pay:	Return:	Protected:
CK 1102	Chihuahua Rescue	Debit	PPD	\$500.00	SAMPLE Chihuahua Rescue	Debits not allowed	<input type="radio"/>	<input type="radio"/>	
CK 1102	Chihuahua Rescue	Debit	PPD	\$1.00	SAMPLE Chihuahua Rescue	Debits not allowed	<input type="radio"/>	<input type="radio"/>	

Submit

**Please note:** If you need help determining whether an exception should be paid or returned, additional information is available. For example, the exception reason displays, letting you know why an item was rejected. You can also view the current ACH filters that are applied to your account by selecting the **ACH Filters** tab.

### ACH Filters

ACH filters established can be viewed here. This information is beneficial in figuring out why an ACH item was rejected.

This is a view only screen. If you would like to modify your established filters, please send updates to [TMHelpDesk@midwestbankcentre.com](mailto:TMHelpDesk@midwestbankcentre.com).

ACH Filters ?

View filters for: View All

Account	Allow All Debits	Allow All Credits	Exception Criteria									
			Company Name	Company ID	SEC:	Amount From	Amount To	ABA Number	DR CR	Allow/Disallow	Expires	
CK 1102	No	Yes	ABC Company	198765432	PPD					Credit	Disallow	
CK 258	No	No										